



**Community Safety & Wellbeing (CSWB)
Central Newmarket Community Action Table
(Central Newmarket CAT) Quick Action Grants**

Frequently Asked Questions

Q: Are municipalities (and municipal services) eligible to apply for either grant stream?

A: Municipalities are not eligible to be the lead applicant. They can support outreach with residents/agencies and grassroots groups; be listed as community partners on the applications; partner with local agencies who will lead the work; and support projects with in-kind and additional resources.

Q: Who is the Community Action Table (CAT) Lead Agency?

A: For Central Newmarket, the CAT Lead Agency is Routes Connecting Communities.

Q: Are signatures required on the applications ahead of submissions?

A: The CAT lead agency will decide how signatures will be accepted on submitted applications. Some options include handwritten signatures submitted in-person; scanned applications (which may be a barrier for residents); typed signatures on electronically submitted applications (the Quick Action Grant (QAG) coordinator will follow up to verify consent with the applicant lead); online software to enable signatures, etc. It is important to communicate acceptable signatures with community members before applying and, where possible, clearly include this information on the application packages.

Q: Are 5 residents required for the resident-led applications?

A: Priority will be given to applications with 5 or more residents involved, however, if the CAT decide that this number is too high for round 1 or a barrier to participation, they can lessen this number - 3 people is the minimum required. Agencies are encouraged to help build residents' networks (e.g., connect residents with similar ideas or from the same neighbourhoods). For funded groups of less than 5 residents, encourage them to increase their numbers throughout the project to at least 5 resident leaders.

Q: Are 5 residents living at the same address but not family (e.g., a congregate living setting) eligible?

A: Exceptions can be made by the CAT lead agency on a case-by-case basis. Eligibility should be clear to groups of residents before they apply.

Q: Will we know who is on the review committee for each stream?

A: CAT lead agencies will decide, with community feedback, on their review committee protocols. In the interest of transparency, leads are encouraged to share who is on the review committee for each round of granting, at minimum with their CAT partners.

Q: Are schools eligible to apply for either grant stream?

A: Schools are not eligible to be a lead grant applicant though they can support outreach with residents/groups; be listed as community partners on the applications; partner with local agencies who will lead the work in their school community; encourage participation of their local parent council to lead a resident submission; and/or support projects with in-kind/additional resources.



Frequently Asked Questions

Q: Are 2 agencies / organizations eligible to apply together?

A: Yes, collaboration is encouraged for the agency/grassroots group grant stream.

Q: How do you define agencies (to determine eligible agencies)?

A: Agencies are defined as non-profit organizations who have valid non-profit and/or charitable status, have their own organizational bank account, and provide direct service, advocacy and/or supports for communities in York Region. Ineligible organizations for this grant include municipal governments, post-secondary schools, partisan advocacy groups, hospitals, and foundations. For organizations with one status but not the other, a trustee would be required. It is recommended that agencies reach out to their CAT lead to discuss trusteeship to facilitate funding.

Q: Can a resident apply for the resident grant (\$1,000) but use their own organization as the trustee?

A: Resident groups in Central Newmarket will require Routes Connecting Communities to be their financial trustee to funding eligibility criteria.

Q: Can residence who didn't get chosen in a particular round resubmit the same application in a subsequent round?

A: Yes. If your application was not successful, the review team will provide you with feedback to reapply in the future rounds of funding.

Q: What happens to supplies that are bought for the event but not used?

A: Purchases for an event that were not used can be kept with the resident. We encourage using the supplies to host additional events if possible. During the review process the review team will determine an amount appropriate for the event described in the application.

Q: Can residents who are not living in Central Newmarket qualify as a group member.

A: Residents and group members must live or work in Central Newmarket.

Q: How will expense for my event be paid?

A: Residents who are awarded a grant will be reimbursed for their purchases once receipts are submitted.

Q: Can I use this funding towards an ongoing event?

A: If the proposed initiative is part of a larger project for which the applicant has received funding, there must be a clear demonstration that the funding supports a new activity and follows the priorities of Central Newmarket CAT.